

## **SUSAN ZUHOWSKI, ESQUIRE**

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### **PROFESSIONAL QUALIFICATIONS:**

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- **Proficient knowledge of business, real estate, contract, and legislative analysis for individual and corporate clientele**
- **Accomplished in interpreting and applying statutes, case law, policies, regulations and rules relative to real property and corporate matters**
- **Seasoned writer and discerning researcher**
- **Effective in contract drafting, negotiation and resolution, legislative analysis and drafting and advocacy before judicial and legislative bodies**

### **WORK EXPERIENCE:**

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- *Associate Attorney, O'Malley, Miles, Nylan & Gilmore, P.A., Calverton, Maryland (2005 to Present)*  
  
Prepare, review and file pleadings and motions on client's behalf. Interview clients to determine case merit and viability. Discuss case strategy directly with clients. Interpret state and federal legislation and rulings to advise clients on legal implications for existing business practices. Meet and confer with opposing counsel. Draft, negotiate and conclude contracts. Conduct discovery, including interrogatories, document requests and witness interviews. Write legal memoranda, opinion letters and appellate briefs.
- *Associate Attorney, Cooter, Mangold, Tompert & Wayson, PA, Annapolis Maryland (2001 to 2004)*  
  
Provided general legal advice to clients in a variety of business pursuits, with special emphasis on areas including real estate, administrative, commercial and corporate law. Oversaw compliance with all aspects of Maryland Public Ethics Law and municipal ethics laws for affiliated lobbying practice. Coordinated and managed litigation matters. Researched and drafted appellate briefs and argued before the Court of Special Appeals.
- *Principal, The Law Offices of Susan Zuhowski, Pasadena, Maryland (1998-2000)*  
  
Solo practitioner concentrating in providing research, writing and consulting services to other attorneys on a contract basis. Practice areas include corporate, real estate, estates and trusts and landlord-tenant matters.

- *Associate Attorney, Elmore & Associates, P.A., Severna Park, MD (1996-1998)*

Handled all aspects of litigation for productive three-attorney community association law firm. Represented condominium and homeowners associations, including review and analysis of association documents, relevant statute and case law necessary to advise clients of various courses of actions. Other areas of practice included corporate law, estates and trusts and landlord/tenant matters.

- *Associate Attorney, Edward O. Wayson, Jr. P.A., Annapolis, Maryland (1994-1996)*

Responsible for all aspects of litigation in two-attorney firm. Significant contact with Maryland General Assembly as registered lobbyist for several clients. Provided general business advice to various corporate clientele in the areas of government relations, corporate transactions and real estate.

- *Associate Attorney, Blumenthal, Wayson, Offutt, Klos and Delavan, P.A., Annapolis, MD (1993-1994)*

Researched and wrote motions, pleadings and memoranda. Conducted discovery and argued motions. Drafted contracts and corporate documents. Practice areas included litigation, government relations, real property, eminent domain, zoning and land use.

#### **EDUCATION:**

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- Juris Doctor, **University of Baltimore School of Law**, Baltimore, Maryland (1992)
- Bachelor of Arts, Economics/Philosophy, **Boston College**, Chestnut Hill, Massachusetts (1988)

#### **PROFESSIONAL PUBLICATIONS:**

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- Lobbying, PACs and Campaign Finance: A 50 State Handbook. West Publishing Company, 2005. Author of the Maryland chapter of this annual publication for the years 1994, 1995, and 2001-2005.
- Interstate Banking: A Guide to the 50 States. The National Resource Center for State Laws and Regulations, 1995. Author, Maryland chapter.

#### **PROFESSIONAL MEMBERSHIPS AND CIVIC ORGANIZATIONS:**

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- Admitted to practice, Maryland Court of Appeals, 1992
- Admitted to practice, U.S. District Court for the District of Maryland, 1993
- Admitted to practice, District of Columbia Court of Appeals, 1995
- President, Anne Arundel County Chapter, Maryland Women's Bar Association, 2000-2002
- Vice-President, Anne Arundel County Chapter, Maryland Women's Bar Association 1998-2000
- Secretary, Anne Arundel County Chapter, Maryland Women's Bar Association 1996-1998

- Member, Board of Directors, Manufactured Housing Institute of Maryland 2004-2005
- Coach, Archbishop Spalding High School, 1994-2001. Maryland State Bar Association, Citizenship Law Related Education Program, Mock Trial Program
- Member, Board of Directors, Volunteer Center for Anne Arundel County 2006- present
- Member, Board of Directors, Anne Arundel County, College Foundation, Inc. 2008 - present